

# **OUR CO-OPERATIVE ACADEMIES TRUST**

## **SAFEGUARDING CHILDREN POLICY 2016 - 2017**



**Origin: Gloucestershire Local Authority**

**Author: Mrs C Hankey**

**Adopted: June 2016**

**Date of Review: June 2017**

# OUR Co-operative Academies Trust

## Safeguarding Children Policy for Years 7 to 13

**Date of Review: June 2017**

Beaufort Co-operative Academy fully recognises its responsibilities for Safeguarding Children. Our policy applies to all staff, governors and volunteers working in the school.

### Aims

Beaufort Co-operative Academy aims to encourage high self esteem, confidence, supportive friends and clear lines of communication with a trusted adult to reduce the chances of children being abused by raising awareness of child protection issues. We follow the procedures set out by the Gloucestershire Safeguarding Children Board (GSCB).

### Procedures

We will:

- Ensure that the Designated Safeguarding Lead (DSL) is a member of the Senior Leadership Team.
- Always practise safe recruitment in accordance with the School's Safe Recruitment Policy in checking the suitability of all staff and volunteers to work with children. A member of the interview panel will always have accredited safe recruitment training.
- Maintain a single register of all staff and other adults in accordance with legal requirements including the prohibition of teachers.
- Maintain an ethos where students feel secure, are encouraged to talk, taken seriously, listened to and can learn and develop.
- Acknowledge that the development of positive relationships between staff and students is central to providing a protective environment.
- Ensure that students know there are adults in the school who can be approached and trusted.
- Ensure all staff and volunteers understand their responsibilities in being alert to signs of abuse and will refer any concerns to the designated senior person responsible for Safeguarding, who will refer to the Children's Helpdesk.
- Provide all temporary staff with details of Safeguarding Policy and Procedures in their induction pack or supply pack.
- Treat all disclosures in confidence only sharing with others on a need to know basis.
- Ensure that relevant members of staff receive training on child sexual exploitation (CSE) and refer students using The CSE Screening tool if necessary.
- Include in the PSHE (Personal, Social and Health Education) curriculum, activities and opportunities for children to develop the skills they need to recognise and stay safe from all forms of abuse and neglect. This will include information on
  - Social network sites
  - Suicide prevention.
  - Sexting.
  - Teenage relationship advice.
  - Trafficking.
  - Radicalisation.
  - Gang violence.
  - Female genital mutilation
  - Forced marriage.
  - Child sexual exploitation.
  - Domestic abuse.
- Work with and educate children and families who are at risk or vulnerable and if necessary refer to Early Help Hub.
- Ensure that there is a trained designated senior person and a deputy in their absence, to co-ordinate Safeguarding matters and that every member of staff and the governing body knows that person's name. This person will ensure that all staff are fully informed about Safeguarding Procedures at least annually and that training is provided at least every three years for all staff and every 2 years for DSL (multi agency).
- Ensure that all staff receive safeguarding briefings 3 times a year to update on relevant safeguarding issues. The first briefing will take place in September and will include all staff "reading and understanding" Part 1 of Keeping Children Safe in Education (2016).
- Ensure that all staff in the Academy are aware of, and receive training on:
  - Child sexual exploitation (CSE)
  - Domestic Abuse

- Forced Marriage
- Female genital mutilation (FGM)
- Radicalisation, extremism and promoting British values.
- Ensure that there is a nominated governor responsible for Safeguarding who has received appropriate training.
- Keep clear and concise records of any concerns about children even when there is no need to make an immediate referral, and ensure all records are kept securely, separate from the main pupil file and in locked locations.
- Attend Child Protection Conferences, Core Group Meetings, Children in Need meetings and liaise with other agencies that support the pupil.
- Organise and support multi-agency meetings to meet the needs of vulnerable students.
- Support students who are vulnerable, or who have been abused or neglected in accordance with the relevant Child Protection Plan (CP), ensuring that the student knows that some behaviour is unacceptable, but that they are valued and not to be blamed for any abuse which has occurred.
- Notify the relevant social worker if there is an unexplained absence of more than two days of a student who has a CP.
- Work with The Early Help Hub in supporting students who require early intervention.
- Ensure that the Academy reports any child who has had 6 days of consecutive absence with no contact with parents/carers then the student is considered missing from education (CME) and a CME form will be completed.
- Ensure that when a student who has a CP leaves, their information is transferred to the new school/setting immediately and that the student's social worker is informed.
- Ensure that parents have an understanding of the responsibility placed on the Academy and staff for safeguarding, by setting out its obligations in the Parents Handbook.
- Refer to the Principal any allegation made against a member of staff or volunteer, including supply or agency workers, contractors or Governors.
- Refer any allegation concerning the Principal to the Chair of Governors or Vice Principal who will liaise with the Local Authority.

Beaufort Co-operative Academy has a duty to monitor the effectiveness of the Safeguarding Children Policy within the school. The operation and effectiveness of the policy will be monitored by the Multi Academy Trust Board tri annually.

Designated Safeguarding Lead	-	Clare Hankey Vice Principal
Other Designated Safeguarding Leads	-	Karen Greening Assistant Principal  Christine Phillips Education Welfare Officer
Designated Governor for Safeguarding	-	Richard Williams
Designated Governor for Child Protection	-	Richard Williams
Safer Recruitment Training completed by	-	David Bishop Clare Hankey Nigel Baggott Karen Greening James King Nick Marment James Dhawan Margaret Fendall Richard Williams Cath Marsden-Green Andy Park Emma Price Robert Bird (Sports Centre)